



**Welcome to Easts Hockey Tiger Turf**  
**[www.eastshockey.org.au](http://www.eastshockey.org.au)**



# **USERS MANUAL**

## **Terms & Conditions**

**Street Address:** 401 Stanley Road, Carina. Qld. 4152

**Postal Address:** P.O. Box 114, Carina. Qld 4152

**Phone:** 0491244134

**EHTT Facility Coordinator:** Mobile No. 0491244134

**Email:** [management@eastshockey.org.au](mailto:management@eastshockey.org.au)

**EHTT website:-** [eastshockey.org.au](http://eastshockey.org.au)

**Document:** 2010

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# Eastern Suburbs Hockey Club Inc - Easts Hockey Tiger Turf (EHTT)

## 1. Users Group

- This group is made up of a team of elected representatives from ESHC Inc that meets regularly through the year.
- The role of the group is to develop and monitor the use of the facility, attend to routine management and maintenance issues of the facility.
- Contact can be made to the Users Group secretary via email to: [secretary@eastshockey.org.au](mailto:secretary@eastshockey.org.au)

## 2. Water Based Synthetic Hockey Field

**BOOK NOW** online or lodge an email booking requests as per below:-

- **Individual ( ad hoc) bookings** via the **website** link:- <https://www.eastshockey.org.au/index.php/turf-booking/>
- **Multiple session bookings** for individuals, schools, clubs, special events or associations, send **email** request enquiries to link:- [management@eastshockey.org.au](mailto:management@eastshockey.org.au)

## 3. Shift Supervisors

- Whenever East's Hockey Tiger Turf (EHTT) is open for association club fixtures, an EHTT team member (Shift Supervisor) will be on duty. Any problems should be reported to the staff on duty at the canteen. The EHTT team member can be identified by a recognisable uniform with the logo on the front.
- For any other times outside of association fixtures, contact the EHTT Facility Coordinator [0491244134](tel:0491244134).

## 4. Care of Artificial Turf Surface

- The turf carpet surface should be cleared of foreign material after each use.
- Any blood incidents on the turf surface within boundary wall during hockey activity should be cleaned immediately using disinfectant and supplies under the sink in Tech Bench. See #5 First Aid.
- **The following items and practices are prohibited on the pitch turf:**
  1. Cigarettes, cigars and pipes.
  2. Chewing gum or lollies
  3. All foodstuffs
  4. All drinks other than water/sports drinks
  5. Drinking glasses and cans
  6. High heeled or Stiletto shoes
  7. Spitting not permitted on the surface
  8. Goalkeepers are not to purposely mark turf
  9. All pets from turf areas and within dugouts / tech bench

## 5. Acceptable footwear for the EHTT short pile water-based hockey pitch.

- **Clean footwear** before entering the pitch. Use the shoe brushes and water troughs provided to remove all external matter ( stones, dirt, mud, grass etc.) from any footwear.
- **Players / officials** should wear flat or dimple sole hockey shoes which will generally be trainer-like in their appearance. These provide added benefit of ankle support and dimples on the sole for traction. There must be a minimum of fifteen (15) dimples per shoe. Sprigs must not protrude more than 7mm from the sole of the shoe.
- **Goalkeepers** may wear boots with moulded rubber / plastic sprigs provided they are trimmed and ground down to a smooth dome to no more than 7mm from the sole. All toe caps or sharp objects such as buckles are to be covered / taped.

## 6. Prohibited Footwear / Accessories / Food

- Any footwear with metal or hard plastic cleats, studs or blades (less than 15 studs) that will likely damage pitch.
- Boots / Shoes with leather or metal screw sprigs.
- Hard protective guards for knees and elbows
- Hair slides / bobby pins

## 7. First Aid

- The First Aid room is available for the use of all EHTT hirers. The hirer is responsible for the provision of a qualified First Aid Attendant and first aid supplies. However, ICE is provided and stored in the Tech Bench freezer for use.
- In the event of an **emergency situation on field**, contact the EHTT team member (Shift Supervisor) who has an **authorised key to unlock padlocks** that are attached to the south access gates of the field for emergencies.
- An **AED** has been provided in the Tech Bench above the sink bench.
- Any individual that sustains a **bleeding injury** shall move or be removed from the turf as soon as possible. Any blood stains on the turf must be reported to the EHTT team to allow for cleaning. Playing or training persons shall not take the field with bleeding wounds or wounds that are not adequately covered. Severely (fresh) blood contaminated clothing is not to be worn on the turf.
- A yellow bucket, cleaning brush, disinfectant and gloves are available under the sink in the Tech Bench cupboard.

## 8. Training Sessions

- **Individual booking fee rates include use of 1/4 field with a sideline goal circle and goal box during off-peak times. Extra turf fees are required if access is required to the turf lights, sprinklers, tech bench or first aid.**
- **The use of the main circles and nets are only to be used when a full field fixture or training game is being played.**
- **Management request that ALL training sessions are to use the east &/or west sideline D circles to help preserve the life of the turf in both main goal circle areas. Check to ensure safety nets are down behind goals to protect facility and general public using these spaces.**
- Please carefully move any of the 4 goal boxes to the closest sideline circle areas allocated for your training session.
- Hitting balls against the block wall / wire fence surrounding the field are not permitted.
- Exiting to retrieve any balls hit out of the field is through official entry points only as is returning to the field. Jumping over the fence is not permitted.
- Users are permitted onto the playing surface at the scheduled booking start time.
- Training sessions must be completed no later than 5 minutes prior to the end of the booked time to allow the next Users to begin at the start of that Users booked time.
- All games or training sessions must be booked through the EHTT booking system for individuals, small groups, teams or associations. (See top of page 1 for online or email booking request information)
- Duty supervisors are authorised to ensure T&C's rules are followed.

## 9. Change Rooms

- Two change rooms are available in the main amenities building opposite the Tech Bench / Dug out areas.
- The change rooms will be made available prior to the commencement of each game / training session. Please ensure these change rooms are left clean and tidy after use.

## 10. Dugouts

- Entry restrictions apply to the dugouts except as advised by any official technical officers. Only players, coaches, managers and medical staff may enter.
- Arriving teams cannot enter the dugouts until departing teams have left the field and dugout areas.
- As a safety requirement, all persons must remain in the confines during the game. When teams leave the dugout area, they are requested to ensure that it is left in a clean and tidy condition.

## 11. Technical Bench

- The technical bench will not be made available unless an official /person will be allocated as responsible for the room from the association who has hired the turf.
- It is requested that the tech bench is left in a clean and tidy condition.
- Association belongings and any first aid kits stored in EHTT tech bench must be returned to the allocated cupboard area.

## 12. Grandstand / Fences

- Jumping over the fences is not permitted.
- Persons playing or training must enter and leave the field at official entry points only.

## 13. Cancellations

Cancellations must be in writing and forwarded to EHTT email : [management@eastshockey.org.au](mailto:management@eastshockey.org.au) or text Facility Coordinator 0491244134.

Cancellations will be charged as follows :

- At least 72 hours notice given prior to booking date NO CHARGE
- At least 48 hours notice given to booking date 25%
- Less than 48 hours but more than 24 hours notice given prior to booking date 50%
- Less than 24 hours notice given prior to booking date 75%

## 14. Entry Gate Guidelines

- No entry gate will be charged for standard fixture games.
- East's Hockey Tiger Turf reserves the right to charge a gate for major events.
- Access into the East's Hockey Tiger Turf shall only be via the designated entry gates.

## 15. Lighting

- 10-15 minutes after the last games / training session is completed the field lights will be turned off, with only the courtyard, security and car park lighting remaining.
- Players must be off the training fields and out of the dug out areas before the lights are turned off.
- An exception to the switch-off time for turf lights is when fixtures end close to the 10pm auto-off time clock to abide the Brisbane City Council regulations.

## 16. Watering of Fields and Windy Days

- The EHTT Shift supervisor is responsible for watering the fields. Authorised personnel are only permitted to water the fields. NB. Weather conditions may dictate sprinkler coverage may not reach certain turf areas.
- If a team is dissatisfied with the moisture of the turf, contact the East's Hockey Tiger Turf staff on duty.
- On windy days an announcement over the PA may be used to warn spectators of field watering.
- Spectators may get wet from the spray used on the fields before, during and after the game.

## 17. Lost Property

- All lost property will be held in the EHTT First Aid and storage room area.
- Any lost property items with identification or phone nos will be contacted.
- Lost Property left unclaimed for more than 30 days will be either discarded or forwarded to an appropriate charity.

For Lost Property enquiries contact 0491244134.

## 18. PA System

- A 'PA system' is available if required by the hirer.
- Prior arrangement for the use of the PA system should be made at the time of booking with the EHTT.

## 19. EHTT Wet Weather / Unplayable Procedures

- The EHTT's Shift supervisors are responsible for cancelling games and /or training should the turf surface become unplayable. The field does drain within 20-30minutes if the rain stops.
- The Technical Officials are responsible for cancelling games if :
  1. fields remain unplayable
  2. weather is not conducive to the continuation of that game. e.g. thunderstorms and lightning .
- The EHTT Shift supervisor on duty will update the Association weather information phone number BHA (0403 042663 or email [results@bha.org.au](mailto:results@bha.org.au)) and BWA (Sonya Fisher 0451 971554) as the inclement weather and conditions change.

## 20. Smoking at East's Hockey Tiger Turf

'No smoking' rules apply at EHTT complex as per Government regulations:

- Anywhere inside eating and drinking venues such as Easts club room, at the outdoor cafe eating or drinking areas such as viewing deck areas.

Outdoor smoke-free public areas:

- No smoking at or within 10 metres of playing and viewing areas during organised under-18 sporting events.

## 21. Policy on Heat Exhaustion

Hockey Queensland has compiled a set of guidelines and checklist with the support and advise of the Sports Medicine Australia (S.A and Qld branches) and OAMPS insurers. The document is to assist affiliates, their club, coaches and officials and other individuals when considering their duty of care responsibilities.

The guidelines are not binding on Hockey Queensland, however, they are highly recommended. All parties must act responsibly with all due care and common sense predominant in making and considering the cancellation or modification of hockey fixtures and / or training. Cancellation of events or withdrawal from participation may be appropriate even in circumstances falling outside these guidelines. When considering cancelling or postponing a specific hockey event. There are many factors that need to be considered. This guideline is not intended to address all those factors.

Please refer to the Hockey Queensland Risk Management Policy available from all Qld affiliates and the Hockey Qld website. Link: <https://cdn.revolutionise.com.au/cups/hockeyaus/files/hsohdvz6q3uwygwh.pdf>

## 22. Policy on Concussion

Hockey Australia has compiled a set of guidelines and checklist with the support for management of concussion. Please refer to the Hockey Australia's new Concussion Policy available on Hockey Australia website updated 2022.

**Concussion signs & symptoms chart poster** on Tech Bench notice board.

Link:- <https://cdn.revolutionise.com.au/cups/hockeyaus/files/plhxrw3oohgf4rwz.pdf>

**Concussion Report Form** on Tech Bench notice board.

Link:- <https://cdn.revolutionise.com.au/cups/hockeyqld/files/rmjnpjhhd3mxw4i.pdf>

## 23. Liquor Licensing Rules

*East's Hockey Tiger Turf is a licensed venue and sell alcohol through the canteen and at times, in the club room.*

*We encourage the social aspect of our sport and offer the hockey community and players an opportunity to share a drink together during or after the games.*

*Any alcohol purchased at EHTT requires players and spectators to consume alcohol in the designated licensed areas.*

***Please also note that alcohol bought outside the facility can not be brought in and consumed in a licensed facility.***

*A failure to follow these government regulations may result in a fine for the person, the venue, and possible loss of the opportunity to sell alcohol.*

## 24. USEFUL CONTACT NUMBERS

- Ambulance (non-urgent 24 hrs) - 13 12 33
- Police 24 hrs - 3364 6464
- Mater Hospital - 3840 8111
- Princess Alexandra (PA) Hospital - 3240 2111

Other **Emergency** and useful **Easts Hockey Club Inc committee** contact numbers are located on the:-

- Tech bench notice board
- Office notice board
- Club room bar /sink area
- Canteen ( Shift supervisor's copy )