

# B W H A

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28<sup>th</sup> November 2023

## BWHA Clubs

### Changes distributed to clubs as per rule:

#### Constitution:

*36.4 Changes to the by-laws will be given to club delegates in writing at the next Council meeting after the Board of Management meeting at which the changes were made, at which time they shall immediately come into effect.*

### Operations Manual Changes

#### 2 General

- (2) BWHA adopts and follows the policies of Hockey Australia and Hockey Queensland unless altered by the following sections of the Operations Manual, in which case the alterations apply. No other match rules or tournament regulations of HA and HQ apply.

***Add (2) to adopt HA & HQ policies and renumber following rules. Rationale: to formalise our use of HA & HQ rules.***

#### 6 Registrations

- (9) No player registrations can be down-graded after the **second Thursday in July** ~~14<sup>th</sup> July~~ of the current year.

***Change set date to set timeframe. Rationale: So the date is always on a Thursday in line with rule 6(6)***

#### 7 Player Substitutions for Teams

- (2) Where a club has two teams in the same competition division, the players from the designated second club team in that division can act as a substitute into the first club team in that division.
- ***Trial Rule in 2024 in Snr Grass & Masters competitions only, where clubs have two teams in the same division, they can have teams (of at least 11 players) of equal strength and nominate 8 players in each team and the other registered players can play in the other team when substitutes are required. BWHA has the right to amend the nominated 8 players if deemed necessary.***

- (3) A player registered in Junior Competitions may act as a substitute in a higher age or graded team for their club except for 14 ~~13~~ players who must follow the table below.

Registered Division	May Sub up into
14 <del>13</del> T1	JT1, JT2, JT3
14 <del>13</del> T2	JT2, JT3, JT4, 14 <del>13</del> T1, JG1, JG2

**Change age from 13 to 14** *Rationale: to change rule to align with new Junior age groups for 2024.*

8:

Senior Turf	Juniors	Senior Grass	Masters: 33+ years
PL1	JT1		MM1
PL2	JT1		MM1
PL3	JT1		MM1
PL4	JT1, JT2		MM1, MM2
ML1	JT2, JT3, 14T1	DP1	MM2
ML2	JT2, JT3		MM2
ML2 & ML3	JT4, 14T2	DP2	MM2
	JT4, JG1	DP3	MM3 & MM4
	JG1, JG2, 14G	DP4	MM4

**Insert U14 players who are old enough to play seniors into the Rule 8 table.**

*Rationale: to guide clubs on the level Senior age eligible U14 players can play at in Seniors.*

## 12 Junior Competition

- (1) Coaches in Under 12 ~~11~~B, C & D shall be permitted for the first round of fixtures to take the field to assist teams in these Under 12 ~~11~~ hockey (i.e. Full Field) divisions. The coaches who are on the field must position themselves between the two 25 yard lines only when on the field to insure that they do not interfere with the play or umpiring of the game.

**Change age from 11 to 12.** *Rationale: to change rule to align with new Junior age groups for 2024.*

## 13 Grading

- (1) ~~There shall be a minimum of eight (8) teams in all divisions where possible.~~

**Remove rule.** *Rationale: we use various team numbers to best utilise the venues, weeks and teams.*

- (3) Senior Turf Division affiliations for the next year shall be submitted by early November of the current year. ~~Where possible all senior turf affiliation requests will be accepted up to 12 teams per division.~~

**Remove second sentence.** *Rationale: Leave to the Grading Committee to make the best decisions for the affiliations received.*

## 15 Conduct of Fixtures

15 (12) Goal Keepers:

- (iv) **PL Division 1** (Senior Turf) teams may play with 11 field players, after starting the game with a Goal Keeper as per Rule 15 (11).

**Change Division to PL1** *Rationale: to align with current Division name.*

(20) Head Injury

**BWHA follows the HA/HQ Concussion Rules and clubs should complete the Concussion Report form when a player has a concussion diagnosis.**

- (a) Any player injured by a direct or indirect blow to the head must leave the field and not retake the field without the approval of a BWHA approved sports trainer, or medical officer and in the absence of a sports trainer or medical officer their club official.
- (b) Any player requiring a significant stoppage in play following a direct or indirect blow to the head, or who in the umpires opinion has suffered a significant head contact shall be treated as if injured and must leave the field and not retake without the approval of a BWHA approved sports trainer, medical officer and in the absence of a sports trainer or medical officer their club official.
- (c) if a player is diagnosed with concussion by a medical practitioner then that player is unable to retake the field or participate in any match until a medical clearance to resume participation in hockey is provided. If the player is under the age of 18 years that certificate must also identify the player has been symptom free for 14 days.

**Add section highlighted above.** *Rationale: to reinforce the need to follow correct concussion protocols.*

~~15 (33) If a game is postponed and we play half games to get through the season, the following applies:~~

- ~~• If a Casual Registration – 2 x half games – 1 full game for your Casual game count~~
- ~~• For Finals eligibility – 2 x half games – 2 games for finals eligibility~~

**Delete 15 (33).** *Rationale: duplication of rule also at 14 (7)*

## 19 Downey Park and other Grass venues

- (1) No coaches, officials, spectators or other persons may position themselves behind the goal line on any field to coach, intimidate, talk to or influence players or umpires.

Except a club appointed Goal Keeper Mentor wearing the appropriate vest is allowed to position themselves near a beginner goal keeper to provide support, instruction and guidance in U9 to JG2; DP3 to DP5 and U14 U13 to JT3, during all rounds prior to the commencement of the finals, with the following requirements:

**Change age from 13 to 14** *Rationale: to change rule to align with new Junior age groups for 2024.*

## 20 Code of Conduct

- (1) The Association expects appropriate behaviour from players, BWA/Club officials, parents, guardians and spectators, when either participating in the Association competitions at training or hockey events or when representing the Association, as a player, official or spectator. The following code of conduct applies:

**Add parents, guardians to rule.** *Rationale: to cover all participants in our competitions.*

## 21 Forfeits.

- (6) Divisions PL2 and below: A forfeit entitles the winning team to three (3) points and five (5) goals for and the forfeiting team has only five (5) goals debited against them.
- (7) PL1 Division: A forfeit entitles the winning team to three (3) points and eight (8) goals for and the forfeiting team has only eight (8) goals debited against them
- (8) When short of numbers Clubs need to fill up teams from below and forfeit their lowest club team in the BWA competition. If a higher team forfeits, then your club needs to show cause why a higher fee is not imposed.
- ~~(7)~~(9) A team forfeiting on two (2) occasions shall show cause to the Board of Management why it should not be de-registered.

**Change 21 (6) to PL2 and below; add new rule (7), add new rule (8), renumber old (7) to (9)**

**In the fees and fines the PL1 fine to be raised to \$1000 per forfeit.** *Rationale to ensure PL1 games are not forfeited.*

## 23 Finals Add

(1) No player shall take part in the semi-finals and finals unless having been registered and played at least six (6) fixture games in each of six (6) separate sets of fixture rounds for the relevant fixture section (senior grass, senior turf, masters or juniors) with their club during the season.

*(a) Except, that Hockeyroos, who have been registered with their club for 3 years, are eligible to play Finals if they are registered for their Club from early in the season, play at least 3 rounds for the PL1 Team and are either absent on official tournament duty eg Olympics, Commonwealth Games and Pro-League or injured and not able to play fixtures.*

(b) The penalty for breach of this section shall be forfeiture of the game.

**Add rule 23(1)(a) and renumber 23(1)(a) to (b).** Rationale: to allow Club Members who are Hockeyroos to play in the finals.

## 26 Uniforms and Protective Equipment –

~~(7) No sunglasses can be worn while playing, unless permission is given by the Board of Management due to medical reasons.~~

(7) Any player who wishes to play in glasses (including sunglasses) must provide a medical certificate to BWA and their club confirming the glasses are made of plastic and have plastic lenses and are safe to play in. The player concerned also needs to acknowledge the possible implication of playing in glasses. If a medical certificate is not provided or does not meet the above requirements, then the player or the player's guardian (if the player is under 18) must provide a Statutory Declaration to BWA and their club, stating they acknowledge the risk of playing in glasses.

**Change rule from Sunglasses to all glasses and that a Medical Certificate is required.** Rationale: to align with Hockey Australia and Hockey Queensland Rules, and to improved safety of all players.

(16) BWA strongly recommends that all players wear an approved face mask when defending penalty corners in full field Turf competitions.

**Change Turf to full field hockey.** Rationale: Encourage use of masks on Penalty Corners.

New Rule 15 (7) and renumber the following rules

(7) It is the Team Manager's responsibility to ensure the behaviour on the team bench is compliant with the Codes of Code.

- a. The Technical Official shall work through the Team Manager to ask any person in the team bench to be more positive and use more positive language. If behaviour does not improve, they can direct them to remain seated on the Team Bench.
- b. If the Team Manager cannot control anyone on the team bench, then the Technical Officer will speak to the offending person directly.
- c. If someone on team bench does not follow the directive of the Technical Official, then the Technical Official can direct the person to leave the bench for the duration of that match.
- d. Technical Officials are to write up any potential Code of Conduct breaches, so appropriate action can be taken by BWHA.

***New Rule 15 (7). Rationale: Action to take to deal with poor behaviour on a Team Bench***

## **29 Representative and Development Payments**

BWHA acknowledges there are certain circumstances that may warrant a refund of fees a member has paid in respect to representative and/or development activities. If a refund is sought, then the member is to submit a request with detailed reasons (including a medical certificate if seeking a refund due to injury / ill-health) via email [admin@bwha.com.au](mailto:admin@bwha.com.au). If the request is approved by BWHA, the appropriate amount will be returned to the member. If the request is declined, then no refund will be made to the member. Refund requests received within 72 hours of the commencement of the development activity or within one week of the representative activity will not be considered.

Valid reasons for not participating in a representative or development activity:

- Medical including non-Hockey related injury; or
- Extraordinary change in circumstances

***New Section and then re-number following rules. Rationale: to advise reasons for refunds for Representative or Development payments.***

## **31 Office Bearers, Board of Management, Officials and Standing Committees**

- (2) The following officials and standing committees shall be elected at the 1<sup>st</sup> Council Meeting held after the Annual General Meeting:

~~Uniform Officer~~

***To remove Uniform Officer. Rationale: This position is now performed through the BWHA Office.***

## 39 Perpetual Trophies

### Most Promising Coach

‘outstanding achievement in coaching’

Shall be awarded annually to the female BWA member who has accomplished a significant achievement in Coaching in the current year.

The BWA MDM will provide a detailed short list of nominees for this award to the Board of Management for a final decision.

**Add Most Promising Coach. Rationale: New Award to recognise Coaching**

### Awards

All Turf trophies to move up with the PL4 trophies using the former ML1 trophies etc. The Trophies without names are to be named for the DP5 and DP6 trophies no longer used. New perpetuals to be organize for 2024 with or without names to ensure all divisions have a perpetual awarded.

## 46 Player of the Final Award

(3) The following shall be awarded annually to players as noted:

Win McMullin Shield	Player of the final in PL1
Elaine Green Memorial Shield	Player of the final in PL2
Jenny Heron Shield	Player of the final in PL3
Mary Cockings Shield	Player of the final in PL4
Mary Hughes Shield	Player of the final in ML1
	Player of the final in ML2
	Player of the final in ML3

## 49 Team Awards

### (1) Premiership Trophy

The winning teams of the Grand Final shall be presented with the Premiership Trophy as per the following:

Shirley Higgins Memorial Trophy	PL1
Annette Eve Trophy	PL2
Olive Perry Trophy	PL3
Marilyn Chatfield Trophy	PL4
Dell Parkyn Trophy	ML1
Fay Crunkhorn Trophy	ML2
Nan Maunchlan	ML3
Betty Watson Trophy	DP1
Pixie Josiffe Trophy	DP2
Ruby Robinson Trophy	DP3
Phemie McDougall Trophy	DP4
Ros Julien Trophy	Monday Masters 1

Isabel Sims Trophy	Monday Masters 2
Caroline Schomberg Trophy	Monday Masters 3
Karin Walduck Trophy	Monday Masters 4

**(2) Minor Premiership Shield**

The teams winning the Minor Premiership Trophy (team with the highest points before the semi-finals) shall be presented with the Minor Premiership Shield as per the following:

Taxation Shield	PL1
Mary Nairn Shield	PL2
Elma Brennand Shield	PL3
Lyn Thomas Shield	PL4
June Snarski Shield	ML1
Taxation Shield ( <i>D Byrne, V Worthington, P Josiffe</i> )	ML2
Linda Mauchlan Shield	ML3
Jenny Tidey Shield	DP1
Heather Scraggs Shield	DP2
Taxation Shield ( <i>R Robinson, E McDougall, E White</i> )	DP3
Taxation Shield ( <i>K Lehman, D Hirst</i> )	DP4
Joyce Proctor Shield	Monday Masters 1
Faye Wastell Shield	Monday Masters 2
Noala Gordon Shield	Monday Masters 3
Meg Brodie Shield	Monday Masters 4

## Policies

### REPRESENTATIVE TEAM MANAGER PROCEDURE

- 1.6 Remind all players/parents that they must pay for the tour and any merchandise purchased at least **7** 14 days prior to departure.

**Change 7 to 14 days.** Rationale: to ensure all players have paid before the event.

- 1.7 Ensure all players are allocated an alternate strip (shirt ~~and skirt~~) and have alternate socks.

**Remove "and skirt".** Rationale: only shirt and socks as alternatives will be mandatory.

- 6.6.3 There must be an appointed captain ~~on the field at all times during the match~~, who must wear a distinctive armband or ribbon

**Remove "on the field at all times".** Rationale: with rolling substitutes this is no longer required.



6. **7. At the end of a match (including ~~penalty stroke or shoot-out competition~~)**

**Remove Penalty Strokes.** *Rationale: now use shoot outs*

**REPRESENTATIVE TEAM MANAGER: U11 PROCEDURE**

- ~~The Manager will be responsible for the "Team" lunch and ensure lunch orders are completed and forwarded to the canteen as requested (players can spend up to \$10 each day).~~

**Remove.** *Rationale: This no longer happens.*

**REPRESENTATIVE TEAM PLAYERS PROCEDURE –**

- Under no circumstances are players under the age of 18 permitted to smoke, **vape** or consume alcohol and players must comply with the Team Manager's curfew time.

**Add vape.** *Rationale: do not allow vaping.*

9. Pay any monies at least **7** 14 days prior to the commencement of the tournament. You may pay BWA direct by cash, credit card, cheque or direct deposit. Failure to comply with this rule the player will be classed as unfinancial with BWA and may be removed from the team prior to the tournament. If difficulties in payment are being experienced players/guardians should contact the BWA Office prior to the payment deadline to discuss if a payment plan is available.

**Change 7 to 14 days.** *Rationale: to ensure all players have paid before the event*

**REPRESENTATIVE UMPIRES PROCEDURE**

- 1.2 A list of nominations for each tournament will be collated by the BWA Office and sent to following for appointment:

U12, U14, U16 ~~U11; U13; U15~~ to the U&TC who will liaise with the Junior Committee.

U18; ~~Open~~; Masters to the Umpire and Technical Committee

**Update ages and current practices.** *Rationale: Correct process to manage appointments.*

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- 1.3 Where an appointed umpire withdraws from a SX tournament the Junior Committee and U&TC will work with the BWA Office to find a replacement.

**Update to current practices.** *Rationale: Correct process to manage late withdrawals*

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- 2.5 Umpires under the age of 18 are under no circumstances allowed any alcohol, or smoking of tobacco **or vaping** and must comply with the Team Manager's curfew time.

**Add vaping.** *Rationale: do not allow vaping.*

**TECHNCIAL REPRESENTATIVE PROCEDURE**

2.5 TOs under the age of 18 are under no circumstances allowed to drink alcohol, or smoke tobacco or vape and must comply with curfew times provided by BWA.

**Add vape.** Rationale: do not allow vaping.

## REPRESENTATIVE SPORTS TRAINERS, PHYSIOTHERAPIST OR FIRST AID OFFICERS

### PROCEDURE

2. Where 5 or more teams are sent to a State Championship 2 sports trainers/physios will be sent with the touring party.
3. A Physiotherapist where possible, be sent with U15, U18, and Open and Super League Teams.
4. A Sports Trainer will be sent with U12, U14 and Masters ~~U11, U13 and Veteran~~ Teams

**Add 2. Sports Trainers for 5 or more teams as rule 2 and then renumber.** Rationale: need for additional staff to manage the workload.

**Remove Super League and change Veterans to Masters:** Rationale: correct terminology,

## REPRESENTATIVE PROCEDURES

### 9. Age for each Selection Group:

- a. U12 ~~11~~: players must be turning 11 or 12 ~~10 or 11~~ in the current year
- b. U14 ~~13~~: players must be turning 13 or 14 ~~12 or 13~~ in the current year
- c. U16 ~~15~~: players must be turning 15 or 16 ~~14 or 15~~ in the current year
- d. U18: players must be turning ~~16~~, 17 or 18 in the current year
- e. Open: Players must be turning 19 or over in the current year
- f. Masters: Players must be turning 35 or over in the current year

**Change ages** Rationale: to change rule to align with new Junior age groups for 2024.

### 10. ~~U11~~ **12** Representative players must meet the following criteria to be eligible to nominate:

- a. The team the player is registered in must be from their Clubs top ~~U11~~ **12** team (noting turf divisions are higher than grass) or an ~~U13~~ **14** team if playing higher or
- b. BWA has directly invited them to nominate, through talent identification at a BWA development program.

**Change age from 11 to 12.** Rationale: to change rule to align with new Junior age groups for 2024.

## REPRESENTATIVE TEAM MANAGER PROCEDURE

- 4.4 U/18, U16 and U14 ~~U/15 and U/13~~ – Find laundry area and organise process for laundering of team uniforms and clothes as required.

**Change ages** Rationale: to change rule to align with new Junior age groups for 2024.