



CLUB DELEGATE INDUCTION

A GUIDE FOR CLUB ADMINISTRATORS FOR THE 2024 SEASON

OVERVIEW

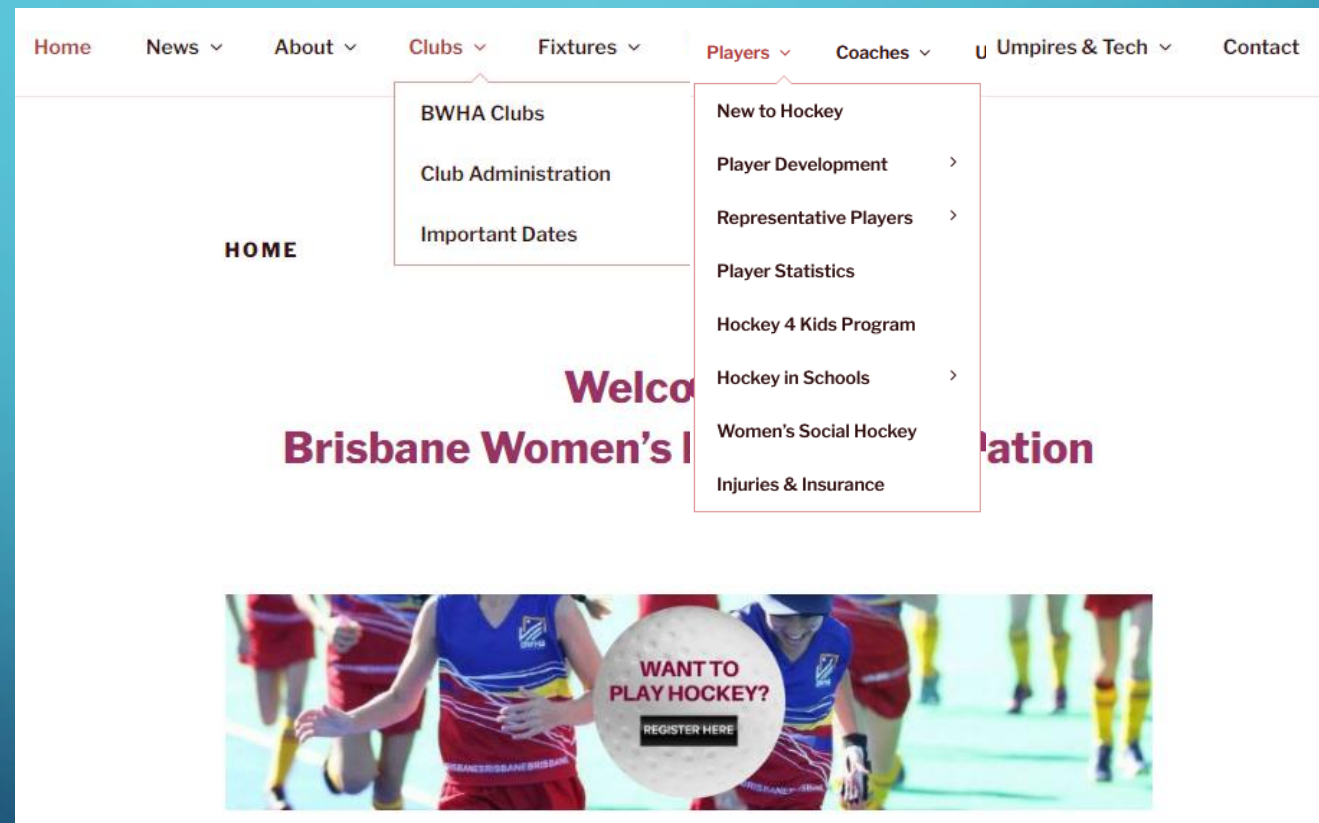
Highlight important information for club administrators including -

- New rules and information for 2024
- How to navigate the BWHA website to find information
- How to find important calendar dates including when information is due
- Examples of how to complete important forms
- Explanations of why information is gathered and due on particular dates

BWHA WEBSITE – [WWW.BWHA.COM.AU](http://www.bwha.com.au)

- Headers across the top of the BWHA Website provide a drop down menu to select areas of relevant information
 - These 2 tabs show you all the information listed below -

- Admin, Rep & Competition Calendars
- Club Administration Forms
- Club Duty Rosters & Information
- Club Fundraising Rosters & Roles
- Working Bee Rosters
- Player Age Groups
- Match Books Examples
- Club Uniforms Registers
- Player Development Nominations
- Representative Player Nominations
- Blue Cards & BC Register Information
- Player Insurance + MORE!



BWHA WEBSITE

- Fixtures, Results, Ladders & Player Statistics – RevSPORT
 - Lists fixtures, results, ladders and player statistics if you are a member and logged in
- Fixtures with Umpire & Tech Allocations – BWHA Website
 - Lists the fixtures, umpire & tech allocations and are the true and correct records

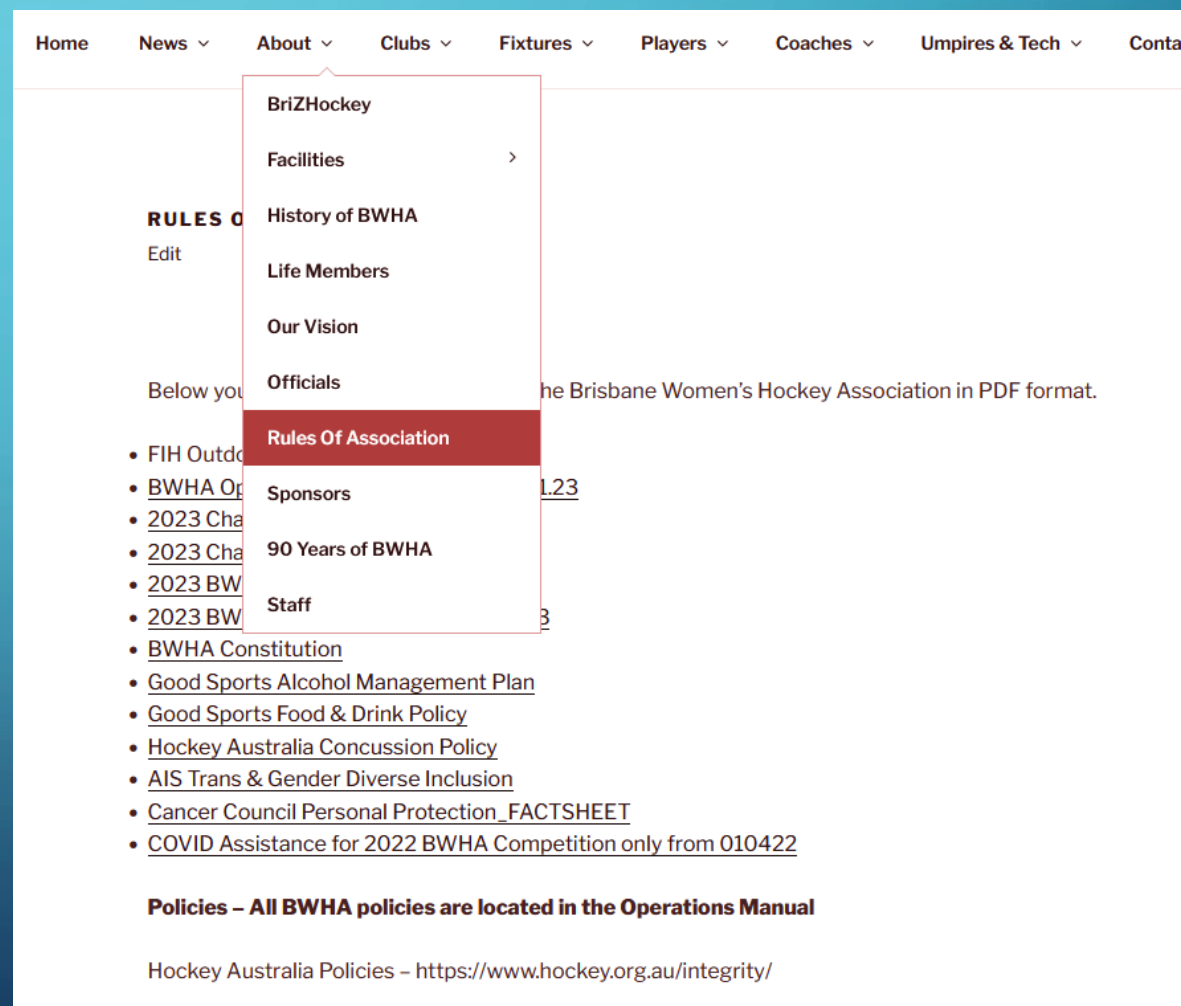
The screenshot shows the BWHA website navigation menu with 'Fixtures' highlighted. Below it, the 'Draws & results' page is displayed, featuring a table of 2023 BWA Senior Turf Competition fixtures.

2023 BWA Senior Turf Competition	Download	Statistics
BWA Bart Mellish Joan Pease MP Premier League 1		
BWA Echelon Automotive Premier League 2		
BWA Premier League 3		
BWA Premier League 4		
BWA Metro League 1		
BWA Metro League 2		
BWA Metro League 3		

The screenshot shows the 'Umpire & Tech Allocations' page on the BWHA website. The page includes a navigation menu with 'Umpires & Tech' highlighted, a dropdown menu with options like 'Umpire & Tech Allocations (Fixtures)', 'Umpiring Accreditations', and 'Umpiring Resources & Rules'. The main content area features a section titled 'UMPIRE & TECH ALLOCATIONS' with a paragraph of text and several links for fixtures: Senior Turf Fixtures, Senior Grass Fixtures, Masters Fixtures, Junior Turf Fixtures, Junior Grass Fixtures, and U7 & U9 Fixtures.

BWHA WEBSITE

- Operations Manual – Rules of Association
- Updated at the AGM on 28 November
 - Rules of Association
 - Changes to Rules
 - Code of Conduct
 - Finals Formats
 - Policies and Procedures
 - Council Meeting Minutes
 - Board of Management Reports



HIGHLIGHTED CHANGES TO OPERATIONS MANUAL

7 Player Substitutions for Teams

- (1) A player registered in Senior or Master Competitions may act as a substitute player in a competition division higher than their registered competition division for their competition club.
 - (a) Their registered division must be written beside their name on the Match Sheet when acting as a substitute player.
- (2) Where a club has two teams in the same competition division, the players from the designated second club team in that division can act as a substitute into the first club team in that division.
 - **Trial Rule in 2024** in Snr Grass & Masters competitions only, where clubs have two teams in the same division, they can have teams (of at least 11 players) of equal strength and nominate 8 players in each team and the other registered players can play in the other team when substitutes are required. BWA has the right to amend the nominated 8 players if deemed necessary.
- (3) A player registered in Junior Competitions may act as a substitute in a higher age or graded team for their club except for 14T players who must follow the table below.

Registered Division	May Sub up into
14T1	JT1, JT2, JT3
14T2	JT2, JT3, JT4, 14T1, JG1, JG2

8 Playing in more than one competition

- (1) Any player eligible by age shall be allowed to register in multiple fixture competitions.
- (2) Players playing in multiple competitions must be registered in each competition and pay the appropriate fee.
- (3) Where players are registered in more than one competition they can only be registered in equivalent divisions as per the tables below.
- (4) Clubs may write to BWA to request exemption and these will be approved or not approved on a case-by-case basis.

Senior Turf	Juniors	Senior Grass	Masters: 33+ years
PL1	JT1		MM1
PL2	JT1		MM1
PL3	JT1		MM1
PL4	JT1, JT2		MM1, MM2
ML1	JT2, JT3, 14T1	DP1	MM2
ML2	JT2, JT3		MM2
ML2 & ML3	JT4, 14T2	DP2	MM2
	JT4, JG1	DP3	MM3 & MM4
	JG1, JG2, 14G	DP4	MM4

HIGHLIGHTED CHANGES TO OPERATIONS MANUAL

12 Junior Competition

- (1) Coaches in Under 12B, C & D shall be permitted for the first round of fixtures to take the field to assist teams in these Under 12 hockey (i.e. Full Field) divisions. The coaches who are on the field must position themselves between the two 25 yard lines only when on the field to insure that they do not interfere with the play or umpiring of the game.

15 Conduct of Fixtures

(21) Head Injury

BWHA follows the HA/HQ Concussions Rules and clubs should complete the Concussion Report form when a player has a concussion diagnosis.

20 Code of Conduct

- (1) The Association expects appropriate behaviour from players, BWHA/Club officials, parents, guardians, and spectators, when either participating in the Association competitions at training or hockey events or when representing the Association, as a player, official or spectator. The following code of conduct applies:

HIGHLIGHTED CHANGES TO OPERATIONS MANUAL

21 Forfeits

- (6) Divisions PL2 and below: A forfeit entitles the winning team to three (3) points and five (5) goals for, and the forfeiting team has only five (5) goals debited against them.
- (7) PL1 Division: A forfeit entitles the winning team to three (3) points and eight (8) goals for, and the forfeiting team has only eight (8) goals debited against them
- (8) When short of numbers Clubs need to fill up teams from below and forfeit their lowest club team in the BWAHA competition. If a higher team forfeits, then your club needs to show cause why a higher fee is not imposed.

23 Finals

- (1) No player shall take part in the semi-finals and finals unless having been registered and played at least six (6) fixture games in each of six (6) separate sets of fixture rounds for the relevant fixture section (senior grass, senior turf, masters or juniors) with their club during the season.
 - (a) *Except, that Hockeyroos, who have been registered with their club for 3 years, are eligible to play Finals if they are registered for their Club from early in the season, play at least 3 rounds for the PL1 Team and are either absent on official tournament duty eg Olympics, Commonwealth Games and Pro-League or injured and not able to play fixtures.*

HIGHLIGHTED CHANGES TO OPERATIONS MANUAL

26 Uniforms and Protective Equipment

- (7) Any player who wishes to play in glasses (including sunglasses) must provide a medical certificate to BWAH and their club confirming the glasses are made of plastic and have plastic lenses and are safe to play in. The player concerned also needs to acknowledge the possible implication of playing in glasses. If a medical certificate is not provided or does not meet the above requirements, then the player or the player's guardian (if the player is under 18) must provide a Statutory Declaration to BWAH and their club, stating they acknowledge the risk of playing in glasses.

15 Conduct of Fixtures

- (7) It's the Team Manager's responsibility to ensure the behaviour on the team bench is compliant with the Code of Conduct.
- a. The Technical Official shall work through the Team Manager to ask any person in the team bench to be more positive and use more positive language. If behaviour does not improve, they can direct them to remain seated on the team bench.
 - b. If the Team Manager cannot control anyone on the team bench, then the Technical Officer will speak to the offending person directly.
 - c. If someone on the team bench does not follow the directive of the Technical Official, then the Technical Official can direct the offending person to leave the bench for the duration of the match.
 - d. Technical Officials are to write up any potential Code of Conduct breaches, so appropriate action can be taken by BWAH.

AGE GROUP CHANGES FOR 2024



2024 AGE GROUPS

Competition	Birth Years	Surface	Format
U7	2017 - 2019 (5 - 7)	Grass	7-A-Side Modified Field (mixed)
U9	2015 - 2017 (7-9)	Grass	9-A-Side Modified Field (mixed)
U10	2014 - 2016 (8-10)	Grass	11-A-Side Full Field
U12	2012 - 2013 (11 & 12)	Grass	11-A-Side Full Field
U14	2010 - 2011 (13 & 14)	Turf & Grass	11-A-Side Full Field
JT & JG (U18s)	2006 - 2009 (15-18)	Turf & Grass	11-A-Side Full Field
Seniors	2010 & Before (14+)	Turf & Grass	11-A-Side Full Field
Masters	1990 & Before (34+)	Turf	11-A-Side Full Field



2024 REP AGE GROUPS

Competition	Birth Years	Southern Cross	State Championships
U7	2017 - 2019 (5-7)	Nil	Nil
U9	2015 - 2017 (7-9)	Nil	Nil
U10	2014 - 2016 (8-10)	Nil	Nil
U12	2012 - 2013 (11 & 12)	U12 Southern Cross	Nil
U14	2010 - 2011 (13 & 14)	U14 Southern Cross	U14 State Championships
U16	2008 - 2009 (15 & 16)	U16 Southern Cross	U16 State Championships
U18	2006 - 2007 (17 & 18)	U18 Southern Cross	U18 State Championships
Seniors	2005 & Before (19+)	Nil	HQ Championships (Opens)
Masters	1990 & Before (34+)	Nil	Masters State Championships

AGE GROUP CHANGES FOR 2024



Age Group Flow Chart



AGE GROUP CHANGES FOR 2024



JUNIOR COMPETITION AGE GROUPS IN 2024

Hockey Queensland and Hockey Australia are changing their Representative age groups in 2024. BWAHA will also move our Junior Competition age groups to the following :

COMPETITION	DOB	FIELD SIZE & TYPE	INFORMATION
U7s Boy & Girls	2017 - 2019	Quarter Field Grass	For new to & developing Hockey players 7-A-Side with modified rules Played on a Saturday morning at Rasey Park, Herston
U9s Boys & Girls	2015 - 2017	Half Field Grass	For new to & developing Hockey players 9-A-Side with modified rules Played on a Saturday morning at Rasey Park, Herston
U10s Girls	2014 - 2016	Full Field Grass	For players who are ready for full field hockey 11-A-Side with no modified rules Played on a Saturday morning at Downey Park, Windsor
U12s Girls	2012 - 2013	Full Field Grass	Played on a Saturday morning at Downey Park, Windsor. A turf competition will be investigated and only formed if turf is available. Note the U12 Southern Cross will continue to be played on grass.
U14T Girls	2010 - 2011	Full Field Turf	Played on a Friday night and Saturday morning across multiple turf venues
U14G Girls	2010 - 2011	Full Field Grass	Played on a Saturday morning at Downey Park, Windsor
JT (U18s) Girls	2006 - 2009	Full Field Turf	Played on a Friday night across multiple turf venues
JG (U18s) Girls	2006 - 2009	Full Field Grass	Played on a Saturday morning at Downey Park, Windsor



Frequently Asked Questions

BWAHA has formulated the following question and answer guide regarding the changes to age groups for the 2024 season. Further enquiries can be submitted to your Club Secretary who can liaise with the BWAHA Office

Q: My child is 8 years old and played in the U9 competition in 2023. My child has been playing hockey since they were 5 years old and are confident playing this sport, where should they play in 2024?

A: If your child is experienced in the game of hockey, the new U10 competition is recommended for them to move up and out of the U9 competition and start playing on a full field. Those still new to hockey and developing the skills and rules of the sport are encouraged to continue in the U9 half field competition in 2024 and move to full-field hockey in 2025.

Q: My child is 9 years old and played in the U11 age group in 2023, but now there is an U10 age group, do they have to go down a divisional age group in 2024?

A: Where possible we would encourage players to play in their correct age group, but we acknowledge that some players have greater experience and therefore need to move up a division or an age group to progress on their development pathway. Clubs should always strive to place players in the age and division that suits a player's ability.

Q: As a club, we are unsure if we can field a U10 team as our player numbers are low, but we have some children ready to move into full-field hockey from U9s. What teams do we affiliate?

A: If you don't have the numbers to create a full field U10 division, BWAHA anticipates having multiple divisions for the U12 competition (A, B, C & D). Therefore, those players coming up from U9s will be able to play in a U12 team, it is recommended you affiliate a team in the best division based on the team's level of ability and experience.



Frequently Asked Questions

Q: My child played in U11As in 2023 and expected to transition to the 13 Turf competition in 2024, but now the age group has changed to U12s. Will they be able to play on turf or do they have to play on grass again in 2024?

A: BWAHA will ask clubs to nominate turf affiliations for JT, 14T and a 12T for the 2024 season however there is no guarantee that a 12 Turf competition will commence. This is because of the limited turf in Brisbane for additional competition divisions. BWAHA will investigate playing 14T2 and 12T1 on a Saturday morning across turf and grass (as per the 2023 season) once affiliations are received, but if there are too many affiliations for JT and 14Ts, then the 12T will be played only on grass. Please note the U11 Southern Cross is changing to the U12 Southern Cross, with all games at this tournament played on grass, so the players will not be disadvantaged. Clubs should be grading individual players into the correct age and division that suits a player's ability.

Q: My child played in 13T1 in 2023, they are ready to play in the JT competition given their individual playing experience and skillset. Do they have to play in the 14T competition or can they move up to JTs?

A: Where possible we would encourage players to play in their correct age group, but we acknowledge that some players have greater experience and therefore need to move up a division or an age group to progress on their development pathway. Clubs should always strive to place players in the age and division that suits a player's ability.

Q: Does my child have to move from grass to turf to continue to play hockey?

A: No! BWAHA has 51 junior grass and 35 senior grass teams for all ages and abilities. Grass hockey is played on a Saturday at one venue (Downey Park, Windsor) for the duration of the winter season with juniors playing in the same timeslot in the morning and seniors playing across 3 timeslots in the afternoon. Grass hockey is affordable, competitive and social giving players, umpires, and families the opportunity to play our sport in a supportive and connected environment.

CLUBS – IMPORTANTS DATES

- 2024 Working Calendar
- All important dates are listed in this calendar including when paperwork is due
- Forms are due at 12 Noon on the date, unless otherwise stated on the form

Purple:	Red:	Orange:	Aqua: BWHA
<ul style="list-style-type: none"> • Board of Management Meetings • Council Meetings 	<ul style="list-style-type: none"> • Forms Due 	<ul style="list-style-type: none"> • Fixtures • Grading 	<ul style="list-style-type: none"> • Trainings/Trials • Development • Coaching
Green:	Pink:	Blue:	Light Blue:
<ul style="list-style-type: none"> • Umpires • Technical 	<ul style="list-style-type: none"> • Events 	<ul style="list-style-type: none"> • State, National & International Championships 	<ul style="list-style-type: none"> • Rep Team nominations open & close
Office Closed	School Holidays	Public Holidays	Black: Holidays/General

January					
Day	Date	Activity	Day	Date	Activity
Mon	1	New Year's Day School Holidays	Wed	17	School Holidays HA Indoor Championships U13s, ACT
Tues	2	School Holidays	Thurs	18	School Holidays U7 & U9 School Holiday Clinic, DP Hitting Master Class, 10-16YO, SHC HA Indoor Championships U13s, ACT
Wed	3	School Holidays HA Indoor Championships Opens, ACT	Fri	19	School Holidays U13 School Holiday Clinic, DP HQ U21 Trials, SHC HA Indoor Championships U13s, ACT
Thurs	4	School Holiday HA Indoor Championships Opens, ACT	Sat	20	School Holidays HQ U21 Trials, SHC HA Indoor Championships U13s, ACT
Fri	5	School Holidays HA Indoor Championships Opens, ACT	Sun	21	School Holidays HA Indoor Championships U15s, ACT
Sat	6	School Holidays HA Indoor Championships Opens, ACT	Mon	22	School Starts for 2024 Masters Development, SHC BWHA QLD U16 Squad Training, SHC HA Indoor Championships U15s, ACT
Sun	7	School Holidays HA Indoor Championships Opens, ACT	Tues	23	HA Indoor Championships U15s, ACT
Mon	8	School Holidays HA Indoor Championships U21s, ACT	Wed	24	HA Indoor Championships U15s, ACT Hockey5s World Cup, Muscat, Oman
Tues	9	School Holidays HA Indoor Championships U21s, ACT	Thurs	25	HA Indoor Championships U15s, ACT Hockey5s World Cup, Muscat, Oman
Wed	10	School Holidays HA Indoor Championships U21s, ACT	Fri	26	Australia Day Public Holiday Hockey5s World Cup, Muscat, Oman
Thurs	11	School Holidays HA Indoor Championships U21s, ACT	Sat	27	BWHA Working Bee – Rasey Park Hockey5s World Cup, Muscat, Oman
Fri	12	School Holidays HA Indoor Championships U18s, ACT	Sun	28	Hockey5s World Cup, Muscat, Oman
Sat	13	School Holidays HA Indoor Championships U18s, ACT	Mon	29	Masters Development, SHC BWHA QLD U16 Squad Training, SHC Hockey5s World Cup, Muscat, Oman
Sun	14	School Holidays HA Indoor Championships U18s, ACT	Tues	30	BoM Meeting • Snr Turf Affiliations & Draft Team Lists Due • Senior & Junior Clubs Contact Due Hockey5s World Cup, Muscat, Oman
Mon	15	BWHA Office opens for 2024 School Holidays BWHA QLD U16 Squad Training, SHC HA Indoor Championships U18s, ACT	Wed	31	Hockey5s World Cup, Muscat, Oman U18 & Masters Rep Nominations Close
Tues	16	HA Indoor Championships U18s, ACT			

CLUBS – IMPORTANTS DATES

- Fixture Dates Calendar
- Guide for the playing dates for all competitions
- Changes may occur during the season
- Calendar stays as DRAFT throughout the year
- Factors for dates not played or changed:
 - Turf Venue Availability,
 - Championships/Tournaments/Events,
 - Public holidays/school holidays where possible

BWHA
Brisbane Women's Hockey Association

2024 Fixture Dates – Draft 22/11/23

		Saturday P11 10 Teams	Saturday P2 & P3 12 Teams	Saturday P4 10 Teams	Sunday 10 Teams	Sunday 8 Teams	Mon Masters 8 Teams	Mon Masters 6 Teams	Saturday 10 Teams	Saturday 8 Teams	Friday Night 10 Teams	Friday Night 8 Teams (Bye)	Friday Night 6 Teams	Saturday 10 Teams	Saturday 8 Teams	Saturday 6 Teams	Saturday 4 Teams	Saturday 2 Teams	U7 & U9s	
Fri, Sat, Sun, Mon		Snr Turf	Snr Turf	Snr Turf	Snr Turf	Snr Turf	MM	MM	Snr Grass	Snr Grass	Jnr Turf	Jnr Turf	Jnr Turf	Jnr Turf	Jnr Turf	Jnr Turf	Jnr Turf	Jnr Turf	Jnr Grass	
Feb 2, 3, 4, 5																				
Feb 9, 10, 11, 12																				
Feb 16, 17, 18, 19	HQ U16 Trials, SHC EHTT Cup (W)																			
Feb 23, 24, 25, 26	EHTT Cup (M) Wolf Cup (G), BP										Grading	Grading	Grading	Grading	Grading					
Mar 1, 2, 3, 4	HBI Gala Day	1					1													
Mar 8, 9, 10, 11	BSA ends	2	1	1	1	1	2	1				1	1	1	1					
Mar 15, 16, 17, 18	BSA Working Bee HA U21 Nat, NSW (13-20 Mar) U18 SX, Tweed		2	2	2	2	3	2			1			2	2	2				
Mar 22, 23, 24, 25		3	3	3	3	3	4	3	1	1	2	2	3	3	3	Grading	Grading	Grading		
Mar 29, 30, 31, 1	School Holidays (29/03-14/04) Good Friday, Easter & Easter Monday																			
Apr 5, 6, 7, 8	School Holidays HA U16 Nat, TBC (7-13)	4	4	4	4	4	5	4	2	2		3			4			1		
Apr 12, 13, 14, 15	School Holidays HA U16 Nat, TBC (7-13)	5	5	5	5	5	6	5	3	3	3	4	4	4	5	Grading	Grading	2	Carnival	
Apr 19, 20, 21, 22	HQ Masters SC, Marybgh (19-21)		6								4	4	5	5	5	6	1	1	3	1
Apr 26, 27, 28, 29	ANZAC Day (25) HQ U18 SC, Gold Coast (25-28)	6	7	6	6	6	7	6	4	5				6	6	7	2	2	4	2
May 3, 4, 5, 6	Labour Day Long Weekend HQC, SHC (3-6)		8			7	8	7	5	6		6	7			8	3	3	5	3

CLUB ADMINISTRATION FOLDER

- Fees, Fines & Payments Schedule

- Important for Competition Payment Form
- Cost of what BWAH charges per player invoiced to clubs
(+ turf fixture game fees)
- Definitions in Rules
 - 3 Players; 6 Registrations; 9 Dual Registered Players

6 Registrations

- (1) Clubs must maintain a minimum of eleven (11) registered fulltime players per team at all times or the following equivalent. At least eight (8) players must be fulltime registrations, with the extra full time positions required being filled by any combination of Casual registered players with Cas5 being equal to .25 of a player (ie 4 x Cas5 = 1 FT) or Cas10 or Res10 being equal to .50 of a player (ie 2 x Cas10/Res10 = 1 FT).
- Clubs must have sufficient players for all teams they nominate for, in the BWAH competition. Counting players in multiple teams can lead to player shortages if injury or illness occurs.

2024 BWAH FEES (All fees & fines inclusive of GST)

<u>REGISTRATION</u>	<u>*Competitions: Snr Turf; Snr Grass; Masters</u>	<u>Amount</u>
<u>Code</u>	<u>Type</u>	
FT3C	Senior – registered in 3 competitions*	\$ 595.00 per player
FT2C	Senior – registered in 2 competitions*	\$ 400.00 per player
FTST	Seniors Turf (Primary Association BWAH)	\$ 225.00 per player
FTSG	Seniors Grass (Primary Association BWAH)	\$ 225.00 per player
FTMT	Masters (Primary Association BWAH)	\$ 225.00 per player
DualP	Dual Members (Primary Association BWAH)	\$ 225.00 per player
DualS	Dual Members (<u>Secondary</u> Association BWAH)	\$ 225.00 per player
Cas5	Casual – 5 games only	\$ 90.00 per player
Cas10	Casual – 10 games only	\$ 160.00 per player
Res10	Reserve players, playing up to 10 games in a second competition	\$ 160.00 per player
FTJP	U17 playing Seniors only	\$ 207.00 per player
FTJST	Playing both Junior & 1 Senior TURF competition	\$ 260.00 per player
FTJSG	Playing both Junior & 1 Senior GRASS competition	\$ 200.00 per player
FTJT	Junior Turf Hockey	\$ 165.00 per player
FTJG	Junior Grass	\$ 140.00 per player
U9	U9's Rookey	\$ 95.00 per player
U7	U7's Rookey	\$ 95.00 per player

All players must register online with Hockey Queensland and pay Hockey Queensland, Hockey Australia and Player Insurance fees at that time, these fees are not included in the above fees payable to BWAH.

<u>AFFILIATION</u>			
	All Senior Teams	\$40.00	per team
	All Junior Teams	\$30.00	per team

3 Players

- (1) *Registered Player* is a player who is registered with BWA by an Affiliated Club to play in the BWA fixture competition as per Section 6.
- (2) *Unregistered Player* is a player who is not registered with BWA by an Affiliated Club at the time of playing in a BWA fixture competition as per Section 6.
- (3) *Senior Player* is a player of age thirteen (13) years or older at the 1st of January of the current year, who plays eleven (11) or more games in any season in the senior fixture competition.
- (4) *Senior Casual Player* is a registered senior or masters player who plays no more than:
 - (a) five (5) fixture games per season (Cas5); or
 - (b) ten (10) fixture games per season (Cas10).
- (5) *Reserve Player* is a registered player in one competition who plays
 - (a) no more than five (5) fixture games per season in another competition (Res5);
 - (b) between six (6) and ten (10) fixture games per season in another competition (Res10).
- (6) *Junior Player* is a player who is over the age of eight (8) years by the first of January of the current year, and who has not reached the age of eighteen (18) by the first of January of the current year.
- (7) *Under 7 Rookey Player* is a player who over the age of four (4), and who has not reached the age of seven (7) by the first of January of the current year, who plays in rookie competitions.
- (8) *Under 9 Rookey*: is a player who is over the age of six (6), and who has not reached the age of nine (9) by the first of January of the current year is eligible to play in the U9 Rookey (Half Field) hockey fixtures.
- (9) A player who is over seven (7) but under the age of eight (8) by the first of January of the current year, may be given consideration to play in the lowest full field Junior team for their club to act as a reserve, but permission must be sought in writing on Club Letterhead from the Junior Committee to do so. The request must clearly state the player's date of birth, reason for request, playing history and ability, and the full field team for which they would be acting as a reserve.

9 Dual Registered Players

- (1) Players playing in more than one association shall register as a Dual Player specifying if BWA is their Primary (DualP) or Secondary (DualS) association, and where requested who their other association is.
- (2) Players under the age of fifteen (15) years as at the 1st of January of the current year shall not be eligible to apply for Dual Registration with BWA.
- (3) Dual Registered Players shall be required to pay a BWA registration fee.
- (4) Players holding Secondary Dual Registration with BWA will be ineligible for BWA Awards.
- (5) Players must register at the start of the season with their Primary Association, and this is the association they play representative hockey with. Players cannot change their Primary Association during the season to allow them to play representative hockey with another association.

7 Player Substitutions for Teams

- (1) A player registered in Senior or Master Competitions may act as a substitute player in a competition division higher than their registered competition division for their competition club.
 - (a) Their registered division must be written beside their name on the Match Sheet when acting as a substitute player.

- (2) Where a club has two teams in the same competition division, the players from the designated second club team in that division can act as a substitute into the first club team in that division.
 - **Trial Rule in 2024** in Snr Grass & Masters competitions only, where clubs have two teams in the same division, they can have teams (of at least 11 players) of equal strength and nominate 8 players in each team and the other registered players can play in the other team when substitutes are required. BWAH has the right to amend the nominated 8 players if deemed necessary.

- (3) A player registered in Junior Competitions may act as a substitute in a higher age or graded team for their club except for 14T players who must follow the table below.

Registered Division	May Sub up into
14T1	JT1, JT2, JT3
14T2	JT2, JT3, JT4, 14T1, JG1, JG2

8 Playing in more than one competition

- (1) Any player eligible by age shall be allowed to register in multiple fixture competitions.
- (2) Players playing in multiple competitions must be registered in each competition and pay the appropriate fee.
- (3) Where players are registered in more than one competition they can only be registered in equivalent divisions as per the tables below.
- (4) Clubs may write to BWAH to request exemption and these will be approved or not approved on a case-by-case basis.

Senior Turf	Juniors	Senior Grass	Masters: 33+ years
PL1	JT1		MM1
PL2	JT1		MM1
PL3	JT1		MM1
PL4	JT1, JT2		MM1, MM2
ML1	JT2, JT3, 14T1	DP1	MM2
ML2	JT2, JT3		MM2
ML2 & ML3	JT4, 14T2	DP2	MM2
	JT4, JG1	DP3	MM3 & MM4
	JG1, JG2, 14G	DP4	MM4

CLUB ADMINISTRATION FOLDER

Competition & Payment Form

- Club Affiliation & Team Registration Form
- Crucial to the Grading Committee & Match Secretary – must be submitted on time
- Nominate for the divisions you would prefer in 2024 including team personnel and officials
- OK to move up and down divisions from year to year based on who you have in your club now
- Do you have a Coach/GK/Umpires/enough subs to cover injury/illness/players away
- Where are your substitute players coming from – do you have the correct divisions below/juniors/masters to sub into as per the BWA Operations Manual - Rule 7 & 8 applies here

The screenshot shows a spreadsheet with the following structure:

- Club Name:** A red circle highlights the 'Club Name' field in the top left corner.
- Title:** Club Affiliation and Team Registration Forms
To be completed and submitted as per the dates listed below
- Table Structure:** The spreadsheet is organized into three main sections: Senior Turf Affiliations, Senior Grass Affiliations, and Masters Affiliations. Each section has a 'Due Dates' row and a 'Details' row. The 'Details' rows are highlighted in yellow and contain instructions for each form type.
- Form Types and Due Dates:**
 - Senior Turf Affiliations:** Due Dates: Noon - Tuesday 30th January, 2024. Details: Confirm affiliations & send in draft team lists by this date. This includes all details as requested on the form.
 - Senior Grass Affiliations:** Due Dates: Noon - Tuesday 20th February, 2024. Details: Confirm affiliations & send in draft team lists by this date. This includes all details as requested on the form.
 - Masters Affiliations:** Due Dates: Noon - Tuesday 6th February, 2024. Details: Confirm affiliations & send in draft team lists by this date. This includes all details as requested on the form.
 - Team Registrations:** Due Dates: Noon - Tuesday 20th February, 2024; Noon - Tuesday 5th March, 2024; Noon - Tuesday 27th February, 2024. Details: Update Draft team lists previously submitted to the final teams for the start of the season.
 - Balance of Fees Form:** Due Dates: Noon - Tuesday 7th May, 2024. Details: Update all team lists & registration types on the Competition & Payment Form & submit by this date.
- Junior Section:** Similar structure for Junior Turf, Junior Grass, and Junior U9 & U7 divisions.

SENIOR TEAM REGISTRATION FORM 2024													
Enter Club Name Here		COMPETITION:	SNR TURF	TEAM #	2	DIVISION: PL2							
SURNAME	FIRST NAME	REGISTRATION TYPE	DOB	LAST CLUB THEY PLAYED FOR	Div 2023	DUAL REGISTRATION <i>Please name other Club and Association</i>	If also playing in a another Team what team						
1	APPLE	Alexandra	FT2C	3/03/1987	BUL	PL1		MM1					
2	BANANA (GK)	Betina	DualP	2/02/1992	BUL	PL3	Rebels, Sunshine Coast						
3	CUCUMBER	Candice	FTJST	4/04/2005	COM	JT1		JT1					
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
21													
TEAM OFFICIALS DETAILS				CLUB LAST YEAR	DIV LAST YEAR	REP OFFICIAL HISTORY list Age, Division & Team	BLUE CARD #	BLUE CARD EXPIRY	ACCRED LEVEL	YEAR OF ACCRED	UPGRADING REQUIRED	MOBILE NO.	EMAIL
HOUSE	Harriet	COACH		BUL	PL2	Brisbane U15 Rep Coach	123456789/7	1/09/2023	Level 1	2019	Yes	400123456	competitions@bwba.com.au
		ASST COACH											
GRASS	Gabby	MANAGER		Bul	PL2	Brisbane U13 1 Manager	8765432/9	1/10/2026	None			499876543	development@bwba.com.au

JUNIOR TEAM REGISTRATION FORM 2024													
Enter Club Name Here		COMPETITION:	JNR TURF			DIVISION:	JT1						
SURNAME	FIRST NAME	REGISTRATION TYPE	DOB	LAST CLUB THEY PLAYED FOR	Div 2023	REP HISTORY list most recent Age, Division & Team	If also playing in a Senior Team what team	If also playing in another Jnr Team, what team					
1	CUCUMBER	Candice	OT	4/04/2005	COM	JT1	2023 Brisbane U18 / 1	PL2					
2	DINNER (GK)	Denise	FTJT	5/05/2007	BUL	JT2	2023 Met North U19, Brisbane U15 / 1						
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
21													
TEAM OFFICIALS DETAILS				CLUB LAST YEAR	DIV LAST YEAR	REP OFFICIAL HISTORY list Age, Division & Team	BLUE CARD #	BLUE CARD EXPIRY	ACCRED LEVEL	YEAR OF ACCRED	UPGRADING REQUIRED	MOBILE NO.	EMAIL
HOLLIDAY	Hope	COACH		Bul	JT2	None	1987654/3	1/03/2026	None			411223344	competitions@bwba.com.au
		ASST COACH											
CUCUMBER	Claudia	MANAGER		Com	None	None	9876501/2	1/05/2025	None			411229876	development@bwba.com.au

CLUB ADMINISTRATION FOLDER

- **De-Registration & Changes to Registration Form**
 - Any changes outside the Competition Payment Form to be completed on this form
 - Due at 12 Noon on Thursday – changes will not be accepted after this
 - Must have correct information & player registration type for Match Secretary, Payments and Representative teams on this form
 - Match Secretary will send out weekly/fortnightly registration changes & updates as per Operation Manual from weekly fixture match sheets

6 Registrations

- (1) Clubs must maintain a minimum of eleven (11) registered fulltime players per team at all times or the following equivalent. At least eight (8) players must be fulltime registrations, with the extra full time positions required being filled by any combination of Casual registered players with Cas5 being equal to .25 of a player (ie 4 x Cas5 = 1 FT) or Cas10 or Res10 being equal to .50 of a player (ie 2 x Cas10/Res10 = 1 FT). Clubs must have sufficient players for all teams they nominate for, in the BWA competition. Counting players in multiple teams can lead to player shortages if injury or illness occurs.
- (2) Junior and masters players may be required to provide proof of age, to allow them to compete in BWA competitions.
- (3) No player shall be registered with more than one (1) Club, including those playing Junior and Senior hockey except:
 - (a) A junior player playing with a club that does not have a senior team may elect to register with one senior club of her choice.
 - (b) A senior player playing with an affiliated club may elect to register with a masters team of her choice.
- (4) Any player registered in two (2) clubs who has their membership conditioned, suspended or terminated by the Board of Management as the result of their actions in one (1) club, shall have their membership conditioned, suspended or terminated in both clubs in which they are registered.
- (5) The club in which the player is registered to play the highest divisional level shall be the player's primary club in respect of financial obligations.

- (6) Changes to registrations will be considered by the Match Secretary and Management or Junior Committee (as applicable) and must be submitted to the BWA Office by noon Thursday to be eligible to play in the new division at the next fixture round. Clubs will be contacted if approval is not given for a change.
- (7) If a player plays three (3) consecutive fixture rounds for a higher graded team than that which the player is registered, and not during this period for the team in which the player is registered, the player's registration shall be upgraded to the higher grade in which she has been playing. The player must then play a minimum of five (5) further fixture rounds in their upgraded division before a further change of registration will be allowed.

Players must take the field and intend to participate for the whole fixture, and stay in the players team bench for the majority of the fixture, to be counted as playing in the game for the purpose of this rule.
- (8) The Board of Management reserves the right to change a player's registration.
- (9) No player registrations can be down-graded after the second Thursday in July of the current year.
- (10) Any team who plays an unregistered player in a game shall be penalised as per the fees and fines schedule.

10 De- Registration

- (1) Should a player fail to play for their Club for five (5) consecutive fixture rounds, the player shall be deemed to be de-registered. Any player de-registered under this provision may only be re-registered on the day that the player actually plays their next fixture game and in the division they play in on that day.
- (2) Should a junior player fail to play five (5) consecutive junior fixture rounds and during that same period, play as a senior player or senior reserve player, that player shall be de-registered with the junior section for the remainder of the season.

REGISTRATIONS - INCLUDING CHANGES OF DIVISON/DP, CHANGES OF REGISTRATION TYPE AND DE-REGISTRATIONS

DATE: 07/05/23

NB: LAST OFFICAL DATE FOR CHANGES TO REGISTRATIONS IS 12 NOON, THURSDAY 11th JULY, 2024

CLUB	SURNAME (as registered on the database)	GIVEN NAME (as registered on the database)	Current Registration		New / Change to / Add		
			Registration Type*	Div/DP	Registration Type*	DOB (Junior only)	Div/DP
BUL	APPLE	Amy	FTST	PL2	CAS10		PL3
BUL	BANANA	Bianca			FTMT		MM1
BUL	CABBAGE	Cathy			FTJT	01/04/2008	JT3



Changes to registration must be submitted by noon Thursday to be approved for the following weekend's fixtures.

REGISTRATION TYPES*					
NIL	Not currently Registered	DUALP	Dual primary player (BWHA is Primary Assn)	FTJST	Playing both Junior & 1 Senior Turf competition
DE-REG	De-Registering a player – no longer playing	DUALS	Dual Secondary player (Other Assn is Primary)	FTJSG	Playing both Junior & 1 Senior Grass competition
FT3C	Seniors - registered in 3 competitions	CASS	No more than 5 games	FTJT	Full Time Junior Turf
FT2C	Seniors - registered in 2 competitions	CAS10	No more than 10 games	FTJG	Full Time Junior Grass
FTST	Full Time Senior Turf	RES10	Reserve Player - Up to 10 games only in seniors	U9	U9 Rookey Player
FTSG	Full Time Senior Grass	RES5	Reserve Player - Up to 5 games only in seniors	U7	U7 Rookey Player
FTMT	Full Time Masters Turf	FTJP	U17 Player - Playing Seniors Only		

UMPIRES

- Club Responsibilities are outlined in the Operations Manual

24 Umpires

- (1) Clubs must as a minimum be able to supply umpires of the correct level to officiate on any divisions in which they have teams competing. Teams in PL 1 shall have at least one (preferably two) PL 1 level club umpires, available to umpire each week, and at least 4 capable umpires for every other division they are registering in, including umpires available at the correct level when umpiring your own club. Umpires listed on the Umpires Register must be capable of officiating on the division they are listed for and clubs must tell the people listed on their Umpires Register they have been put forward for allocation.
- (2) Clubs shall supply umpires as allocated by the Umpire Steward.
- (3) In the event the allocated umpire is substituted, the club shall ensure the substituted umpire is of equal or better standard than the originally allocated umpire. Breach of this rule will result in a fine of half the non-arrival penalty.
 - (a) Clubs shall advise BWA by 12 noon on the Friday prior to the fixture of any change to umpire allocations.
- (4) Prior to their allocations umpires and club mentors will sign in and at the conclusion of each fixture, umpires shall sign match sheets and documents as required by the Board of Management, with the Mentors writing their name at the bottom of the team's Match Sheet.
- (5) When officiating fixtures, umpires and club mentors are to wear the correct uniform or wear a bib or other distinguishing shirt. Appropriate footwear is required.
- (6) The Association may from time to time impose on clubs and /or players penalties and/or fines for failure to fulfill their umpiring responsibilities.

SENIOR/MASTERS UMPIRING PENALTY

Penalty for any umpire who does not carry out a Senior/Masters umpiring commitment:

1. 1st Offence: Player not permitted to participate in the next fixture round, and
 - a. Grass umpire: \$52.50 fine invoiced to the club;
 - b. Turf umpire: \$105.00 fine invoiced to the club.
2. 2nd Offence: Player is not permitted to participate in the next fixture round, and
 - a. Grass umpire: \$52.50 fine invoiced to the club and their team to lose three (3) points: If no points available, an additional fine of \$55.00 to the club;
 - b. Turf umpire: \$105.00 fine invoiced to the club and their team to lose three (3) points: If no points available, an additional fine of \$55.00 to the club.
4. Any offence for the last fixture of the season or semi and final matches: Player not permitted to participate in matches the following week, or if no longer involved, the first fixture of the next season and a \$110.00 fine invoiced to the club.
5. Non playing club umpires - double the fines listed above in lieu of a suspension.

JUNIOR UMPIRING PENALTY

1. For named clubs who fail to provide an umpire:
 - a. Grass umpire: \$52.50 fine invoiced to the club;
 - b. Turf umpire: \$105.00 fine invoiced to the club.
2. For umpires allocated by BWA who do not carry out a Junior umpiring commitment, player not permitted to participate in fixtures/matches the following week, and
 - a. Grass umpire: \$52.50 fine invoiced to the club;
 - b. Turf umpire: \$105.00 fine invoiced to the club;
 - c. Non playing club umpires - double the fines listed above in lieu of a suspension.

LATE UMPIRING PENALTIES

Umpires who arrive and umpire a game up to 10 minutes late - late penalty of \$22.00.

Umpires who arrive between 10mins late & half time – extended late penalty of \$44.00

UMPIRES - [HTTPS://WWW.BWHA.COM.AU/RESOURCES-AND-RULES/](https://www.bwha.com.au/resources-and-rules/)

- **Umpire Mentors – responsibilities and procedures – resources available to assist clubs**

There are two types of Umpire Mentors:

On-field Umpire Mentor

Off-field Umpire Mentor

On-field mentoring

An on-field mentor accompanies the learner umpire on the field during the fixture and assumes one of two roles:

- **Engaged Mentor** (blowing the whistle) - are required to umpire the fixture, with the learner umpire no further than 1 metre away, 'shadowing' them.
- **Disengaged Mentor** (not blowing the whistle) - are present to 'shadow' the learner umpire no further than 1 metre away, while the learner umpire officiates the match.

Only **ONE** person will be responsible for blowing a whistle during the fixture.

On-field mentors assist the learner umpires by showing them positioning, signalling, explaining rules where necessary, prompting decision making, areas of control, teaching them all facets of umpiring.

ON-FIELD Umpire Mentors are allowed on all divisions up to and including Division 4, JT2 and MM2.

ON-FIELD Umpire Mentors are **NOT** allowed on Division 1, 2, 3, JT1 and MM1 – at any time.

Off-field mentoring

An off-field mentor accompanies the learner umpire to pre-match duties (e.g. coin toss) and then observes the learner umpire from the side line during the fixture.

The off-field mentor takes notes and approaches the learner umpire at half time and full time to discuss their observation.

Off-field mentors are **NOT** responsible for blowing a whistle during the fixture.

An off-field mentor should not enter the field of play except in extra-ordinary circumstances.

Circumstances where it would be appropriate for the off-field mentor to step onto the field may include an increased risk of danger to the players (losing control of the match) or umpire (behaviour management of players).

OFF-FIELD Umpire Mentors are allowed on all divisions.

General procedures

1. All mentoring roles are required to bring their own whistle, in case they need to use them during the fixture (as a preventative to dangerous circumstances).
2. All mentors must have a current umpiring accreditation, Community Advanced or higher.
3. As an umpire mentor in either role, one should introduce themselves to the following in an official capacity;
 - to the umpire they will be working with
 - to the co-umpire
 - to the tech officials (turf only)
 - to the captains and / or coaches of the teams competing
4. The mentor should specify their 'role' to the umpire, i.e. whether they will be on-field mentoring or off-field mentoring.
5. The mentor should briefly discuss with the learner umpire their expectations and objectives with the upcoming fixture.
6. Where possible, the mentor should facilitate the pre-game discussion between the learner umpire and co-umpire, regarding their 'game plan'.

UMPIRES - SENIOR UMPIRE REGISTER

- Excel Spreadsheet for 2024 - Senior Turf and Senior Grass only required
- How many umpires do you have per team? List an umpire only once at the highest level they can umpire in each competition
- Accredited and experienced umpires to be listed on this form
- Do you have an umpire development officer/mentor in your club? Do you have a Umpire Development Plan?
- What are you doing to attract, retain and upskill your umpires?
- Positive image of umpiring starts at the top with Executive, Coaches, Club Captains, Experienced players – your club members, parents & spectators learn to value this position from how your club promotes umpiring
- Zero tolerance to poor behaviour in 2024
- Resources on BWA website & ask the U&TC for help - <http://www.bwha.com.au/resources-and-rules/>

24 Umpires

- (16) Male umpires in BWA Senior Turf competition:
- (a) Clubs may register 5 male umpires who hold current HockeyEd Umpiring accreditation, on their Senior Turf Umpires Register submitted to BWA;
 - (b) The male umpires will then be allocated as per normal allocation practices or can be used as substitute umpires on divisions they are accredited at.

UMPIRES - PAYMENTS - [HTTPS://WWW.BWHA.COM.AU/UMP-TECH-PAYMENTS/](https://www.bwha.com.au/ump-tech-payments/)

2024 Umpire Payments

Division	Accreditation	Fee	Accreditation	Fee
PL1	Performance Lead (Australian)	\$60	any other HockeyEd Accreditation	\$30
PL2	Advanced Lead (Level 2)	\$30	any other HockeyEd Accreditation	\$25
PL3	Foundation Lead (Level 1)	\$25	any other HockeyEd Accreditation	\$15
ML1, DP1, MM1, JT1	HQ Community Advanced	\$15	any other HockeyEd Accreditation	\$10
ML2 to 3, MM2 to 4, DP 2 to 4, JT2 to 14T2	Foundation Support (Community) / any HockeyEd Accreditation	\$10		

HockeyEd Badges and Accreditations recognised by BWHA: Australian (Performance Lead), Level 2 (Advanced Lead), Level 1 (Foundation Lead) (Including HQ Level 1 Advanced), HQ Community Advanced, Community (Foundation Support)

BWHA appointed Technical Officials will be paid on Senior, Junior and Masters turf fixtures per game dependent on their current Accreditation and experience as per the Fee table below:

Apply for Umpiring & Technical Payments

Please email a copy of your current accreditation into the BWHA Office. You will then be asked to complete a Hobby Payment Form (link below) which will allow us to make payments for allocations as per the reference tables above. [ATO Statement by a supplier – Hobby Payment Form](#). (This form is only required to be completed once, not every year.). You will also be required to submit your Bank Account Details via the following form – [BWHA Creditor Bank Account Details Form](#) (required only once or when bank account details change).

It is essential to keep a record of your umpiring and technical allocations throughout the season (date, time, division and field).

Please note – it is not possible to seek payments after September of that year, for the season that has just finished.

Should you have any queries regarding your umpiring or technical payments, please contact competitions@bwha.com.au with your umpiring records.

DATABASE – REGISTERING PLAYERS & OFFICIALS

- Make sure that players register with their PRIMARY Association/Club first and pay the HA/HQ Registration with them first before registering with their SECONDARY Association/Club
- The Primary Registration in the RevSPORT database will be used for ALL BWA Representative teams – Primary Brisbane are BWA Representative Players
- Must have all non-playing officials who are actively involved in your club during the season registered in RevSPORT e.g. Coaches, Club Executives, Life Members, Umpires, Tech Officials
- Players must transfer through the database PRIOR to taking the field – they can “renew” with the new club prior to start of season but mid-season the club has to action this in the database
- Casual registration will be processed through “Game Membership” – can play up to 10 games only across all competitions then have to upgrade to full-time player & payment for 11+ games

5. What happens if my Primary Association opens registrations after my secondary Association?

Ideally, your first registration of the year should be with the registration you intend to play the most hockey with (your Primary Association). If you cannot wait until their registrations are open, you should request a transfer to this Association as soon as you register with them and before the transfer deadline (**March 1st**).

MATCH SHEETS

- Alphabetical order by Surname and by registered team first, then subs listed Below by alphabetical order by Surname
- Record players accurately
- Cross out anyone who does not play
- Neat & tidy hand writing in dark pen only
- These are scanned & emailed to Volunteer match secretaries so need clubs to value the data that they write on these sheets

Brisbane Women's Hockey Association Inc
TEAM & MATCH RECORD

Team: St Andrews		Division: PL1		Date: 2/03/2024	
Opposition: Redcliffe		Venue/Field: SHC 1		Time: 1:30pm	
Result: Win Draw Loss Forfeit <small>(circle which applies above)</small>				Goals For 4	Goals Against 2
				Shoot-out For	Shoot-out Against

Start	Reg Div	Team ✓	Sub On (min)	Shirt No.	REGISTERED TEAM - ALPHABETICAL BY SURNAME - FOLLOWED BY SUBSTITUTES (USE BLOCK LETTERS ONLY)			CARD OFFENCES		
					Surname	First Name	Captain (C) and new/changed Reg	Goals	Minute	Type
1	PL1	✓		3	BOOK	BARBIE		1		
2	PL1	✓		GK	GOLD	GRETA				
3	PL1	✓		7	JONES	JENNA	NEW - FTBT	1		
4	PL1	✓		10	KRYSTAL	KIRA				
5	PL1	✓		5	RED	RUBY	(C)			
6	PL1			8	ROYAL	RITA				
7	PL1	✓		1	SMITH	SALLY		1		
8	PL1	✓		4	SMITH	STACEY	CHANGE TO - CA 8 6			
9	PL1	✓		11	STRONG	MANDY				
10	PL1	✓		6	WHISTLE	WANDA				
11	PL1	✓		12	WONG	WENDY				
12	PL1	✓		14	YOUNG	YOLANDA		1		
13	PL2		14	9	HOCKEY	HELEN				
14	PL2		28	35	PINK	PETA			68	G
15										
16										
17		Coach:			LORETTA LOW					
18		Assistant Coach:			MICHELLE FIELDING					
19		Manager:			SALLY SLIDES					
		Team Sports Trainer								

A maximum of nineteen (19) named personnel are permitted (plus a sports trainer if approved by BWA per the Ops Manual)

Goal Summary											
Club	Time	Opp.#	Type	Club	Time	Opp.#	Type	Club	Time	Opp.#	Type
St Andrews	8	1	PG								
Redcliffe	8	8	FG								
Redcliffe	20	25	FG								
St Andrews	40	3	PG								
St Andrews	60	7	FG								
St Andrews	64	14	FG								

Misconduct & Offence Types – please complete card type / time against player above and additional details on back of this form (grass) or on the BWA Technical Report (turf).

Turf Tech Officers:

BWA..... Own Team..... Opposition Team.....

Grass Umpires:

Umpire 1 Name & Club..... Umpire 2 Name & Club.....

RED – Complete pre-game

GREEN - Club Judge (Turf) or Manager (Grass) to complete

COMPETITION QUESTIONS?

- Please feel free to email competitions@bwha.com.au

